

HAMBLETON DISTRICT COUNCIL

Report To: Scrutiny Committee
27 July 2017

From: Chairman of Scrutiny Committee

Subject: **POLICY REVIEW – GRADUATE AND APPRENTICE SCHEME**

All Wards

1.0 SUMMARY:

- 1.1 The purpose of this report is to approve the project plan for the Policy Review of the Graduate and Apprentice Scheme.

2.0 BACKGROUND:

- 2.1 At its meeting on 29 June 2017 the Committee agreed to undertake a review on the Graduate and Apprentice Scheme.

3.0 INFORMATION AND ISSUES:

- 3.1 The Committee is now asked to provide details of the information it wishes to receive and issues it wishes to consider at the initial stages of this review and how it would like the review conducted.
- 3.2 A draft project plan is attached at Annex A.

4.0 RECOMMENDATION:

- 4.1 It is recommended that the Committee approves the project plan and determines information that it would like officers to report upon to the next meeting of the Committee.

COUNCILLOR STEPHEN DICKINS

Background papers: Scrutiny Committee Minutes, 29 June 2017

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SCRUTINY COMMITTEE**POLICY REVIEW – GRADUATES AND MODERN APPRENTICES SCHEMES****TERMS OF REFERENCE:**

To review the work already delivered by the Council and its partners to support the Graduates and Modern Apprentices Schemes in Hambleton.

SCOPE

To review the Graduates and Modern Apprentices Schemes and to evaluate:

- how successful the current schemes are;
- whether the current schemes are fit for purpose;
- whether the current schemes provide good value for money to the Council;
- opportunities for improvement;
- further opportunities for joint working.

OBJECTIVES

To ensure that the Graduates and Modern Apprentices Schemes are effective and fit for purpose; are providing good value for money to the Council and operating effectively, in line with Council priorities; to identify whether there are any areas for improvement and explore if there are any further opportunities for joint working.

WITNESSES

- Helen Kemp, Director of Economy and Planning
- Sam Swinbank or Nicole Patterson, Business and Economy Manager

DOCUMENTS/EVIDENCE

- Graduate and Apprentice Schemes – policies and associated documents
- Council Plan 2015-19
- Testimonials from graduates and apprentices

OTHER METHODS/CONSULTATION/RESEARCH

Task and Finish Groups.

OFFICER SUPPORT

Louise Hancock, Democratic Services Officer
Gary Nelson, Director of Law and Governance

TIMESCALE

Commencing September 2017 – Concluding February 2018
(Report to April 2018 Cabinet)